

September 21, 2023

Present: Jamie Chandler | SVU; Sarahbeth Dreis | SCHEV; Joan Ehrlich | NVRC; Jason Heron | VT (*Chair Elect*); Mollie Kropp | FCPS; Korey Singleton | GMU (*Chair*); Stacy McBain | LCPS; Barbara Zunder | UVA (*Past Chair*); Pearl Xie | VT

Not Present: Mark Nichols | VT Brittany Dioszeghy | JMU

Primary Agenda Items

- VHEAP **Lunch & Learn** Series
 - Potential Dates/Times?
 - Oct. 24th, 12:00pm – 1:00pm
 - This date works best for Jason and Joan’s schedule.
 - Nov/Dec dates will be decided in the next meeting.
 - Potential topics and speakers (??) for Oct, Nov, & Dec Topics
 - Artificial Intelligence
 - SCHEV Accommodation Guidelines Updates
 - **The Intersection of Assistive Technology & Information Technology** (*Joan, Mark, Jason, Maureen*)
 - Jason and Joan agreed to offer this session as the Oct. Lunch & Learn. Mark and Maureen are being volun-told to participate. 😊
 - Joan will send the ACCS description for inclusion in the outreach to membership.
 - Pearl will not be able to attend so she asked that the session be recorded. GMU will provide captions.
 - **Debrief on DOJ’s Proposed ADA Title II Regs**
 - **Creating Accessible Documents (Word, PPT, and PDF)**
 - VHEAP Legislative Updates
 - *Tabled until Oct. VHEAP meeting*
 - **VHEAP Board of Directors’ Lunch & Learn**
 - Sarahbeth mentioned it would be nice to send around a springtime survey for new topics/ideas from membership.
 - **Practical Approaches to Access in K-12**
 - Mollie and Stacy mentioned they would be happy to present on this topic. Suggested Nov or Dec would be a better time to present.
 - Korey offered the session could be also be a panel discussion with a moderator asking pre-prepared questions around this topic.
 - Updates to Virginia’s Information Technology Access Act
 - **Universal Design for Learning –**
 - Pearl preferred this be offered at a later time. Suggested the event could be a shared space to discuss implementations of UDL as opposed to a presentation.
 - Suggested topics could cross K-12 (Mollie, Stacy, Mark) and Higher Education (Pearl, Maureen, Mark). Potential panelists are included.

- Pearl also mentioned that she is conducting research on UDL and would like to send around a survey. Korey asked that she share the UDL info, as it could be included in the next email out to membership.
- Updates from existing subcommittees
 - Captioning
 - Korey mentioned that Verbit’s pro-level per-minute pricing has dropped to \$1.08/video minute for post-production captioning. It appears VHEAP has already met the threshold for another drop in Jan. Our spending for Verbit’s services will be reviewed at that time.
 - Legislative & Governance
 - Korey summarized the committee’s efforts to collaborate with the higher education procurement officers on a compromise bill that would win their support. Barb mentioned that UVA’s legislative liaisons are supportive of the effort. She suggested this was a good way for others to try and garner support at their respective institutions/entities.
 - Membership
 - Membership increased to 212. Barb mentioned there was an uptick after the announcement from VITA.
 - SCHEV
 - Barb and Joan are working with Emily Salmon (SCHEV) on rubric to assist entities with performing self-assessments (re: accommodations guidelines).
 - Awards
 - Jamie and Stacy mentioned aligning marketing of VHEAP Awards to UnConference marketing efforts. These could also be include in VHEAP email outreach.
 - Stacy mentioned instead of “concrete/discrete” aware categories, the awards could just be recognition awards for individuals doing outstanding in their field.
- New subcommittees? (e.g., K-12, UDL, TTAC – partner?)
 - K-12 – Korey floated idea to Mollie and Stacy about potential ways to improve connections between VHEAP and K-12. Stacy mentioned that TTAC would be a good partner to work with in terms of promoting VHEAP events/activities.
 - UDL – Will follow-up on this after UDL Lunch & Learn comes together.
 - SCHEV Student Advisory Committee
 - Sarabeth mentioned that she will be meeting with student leaders from various campuses. She will explore if there are opportunities for collaboration with VHEAP.
- VHEAP UnConference
 - Previous dates for UnConference – 2020, 2023
 - May 31st, 2024 – Barb mentioned this it is a great idea to continue to offer them annually as it builds momentum. Most agreed.
 - Vendor sponsors?
 - Barb reminded us that vendor sponsorship was discussed in last meeting.
 - Korey mentioned that we should identify vendors that we are collectively using to see if they would be willing to sponsor (i.e., Texthelp, Glean, Verbit, etc.).

Korey also suggested we consider thinking a bit bigger since most are Canvas users (HE), Schoology users (K-12), etc.

- Barb suggested we reach out to Google, Microsoft, Apple since we worked with them in the past.
- Location – UVA
 - Barb is checking to see if this location can be secured for May 31st.
- Sustainability – *tabled until Oct. meeting.*
- Partnerships (e.g., Eudora Struble and NCHEDAC, MD-AHEAD, VITA) – *tabled until Oct. meeting.*
- Outreach to Membership?
 - An email to membership including this information will be sent out sometime between 9/22 and 9/27. The following will be included:
 - Re: Lunch & Learns
 - Additional requests (e.g., VCU Job Listing)
- Upcoming Meetings
 - 10/19 – Next VHEAP BOD meeting, 3:30pm-4:30pm