

February 15, 2024

Present: Jamie Chandler | SVU; Mark Nichols | VT; Jason Heron | VT (*Chair Elect*); Korey Singleton | GMU (*Chair*); Barbara Zunder | UVA (*Past Chair*); Sarahbeth Dreis | SCHEV; Pearl Xie | VT; Mollie Kropp | FCPS; Stacy McBain | LCPS

Not Present: Brittany Dioszeghy | JMU; Joan Ehrlich | NVRC

Primary Agenda Items

- VHEAP **Lunch & Learn** Series
 - Potential topics, speakers, and dates for 2024 sessions
 - Dates: 3/26, 4/30
 - We are tabling a February L&L session and waiting until March 26th. This will be addressed in the upcoming outreach to members.
 - Speakers?
 - Legislative Efforts – Feb/Mar
 - **FCPS/LCPS – Stacy and Mollie will present on April 30th**
 - Brittany/Sarahbeth – April/June
 - Kristine Neuber – April/June
- Subcommittee Updates
 - Captioning
 - FY 2023 spending – VHEPC members spent ~\$325k on captioning and transcription services during FY2023.
 - Legislative & Governance
 - House/Senate Bill Updates
 - Updates from Sarahbeth - SB21, [HB509](#) (PDF)
 - Bills are being studied by SCHEV for reporting back to House & Senate
 - Membership
 - 200+
 - Awards
 - Will include information in the next “VHEAP newsletter”.
 - No submissions at this point.
 - New Subcommittees?
 - Accessible Text & Braille RFP
 - Next subcommittee meeting will be during the week of 2/26.
- VHEAP UnConference
 - **Date:** May 31st
 - *Send out Save-The-Date?*
 - *Sending our VHEAP Newsletter on 2/19.*
 - *BOD has until end of the day on 2/16 to send comments/concerns.*
 - **Location:** UVA
 - **Anticipated Costs:** \$6,000

- **Food** - \$3,500
- **Parking** - \$200
- **Accommodation** - \$2,000
- **Awards** - \$200
- **Potential Revenue Sources**
 - **Sponsorship Outreach? When?**
 - Mark – [Sponsorship Doc](#)
 - Vendors
 - Captioning Partners (Korey)
 - Texthelp – Rachel Kruzel (Mark)
 - Freedom Scientific (Korey)
 - Allyant (Korey)
 - Continual Engine (Mark)
 - Deque (Mark)
 - **Attendee Fees?**
 - Reach out to W&M?
 - Sarahbeth and Barb will reach out to W&M about potential support for handling financing costs.
 - Potential Fees:
 - Fee (W&M) = \$25+
 - Fee (Conf) = \$25+