

April 11, 2024

Present: Mark Nichols | VT; Joan Ehrlich | NVRC; Korey Singleton | GMU (*Chair*); Sarahbeth Dreis | SCHEV; Mollie Kropp; Jason Heron | VT (*Chair Elect*); Jamie Chandler | SVU; Barbara Zunder | UVA (*Past Chair*);

Not Present: Brittany Dioszeghy | JMU; | FCPS; Stacy McBain | LCPS; Pearl Xie | VT;

Primary Agenda Items

- **Lunch & Learn** – We have about 40 or so registered for next Tuesday’s session. Korey will send another reminder out tomorrow morning through VHEAP. A final reminder to those who have already registered will go out on Tuesday morning.
 - Korey will be unavailable, so Jason will take the lead on facilitating this month’s training.
 - Good luck, Mollie and Stacy! 😊
- **BOD Nominations** –
 - We are at the timeframe of having to consider nominations for BOD leadership. It appears that email went out around early to mid-April last year (2023).
 - Mark will be transitioning out of the *Ex-Officio* role. Barb will transition into the *Ex-Officio* role and Korey will transition to *Past Chair*. Jason has graciously served as *Chair-Elect* this year and will transition to the *Chair* next year. The call for nominations should probably go out in mid-April/beginning of May. The announcement to membership will typically happen during the late May/early June window. It probably makes sense to announce at the *UnConference* as we did last year.
 - Bylaws call for the BOD to consist of ~8-12 members. Assuming all are interested in continuing to serve, we do not technically need to add a new member. We do, however, need to nominate a Chair-Elect.
- **UnConference** –
 - Korey - Our window to operate this year is tighter given the May 31st date of the *UnConference*.
 - UnConference registration opened on April 9th! This is earlier than expected.
 - This leaves us about 6 weeks until the meeting date. We should firm up details before then to make sure all is ready to go (i.e., schedule, hotel, travel, parking, food, sponsorship, etc.).
 - **Quick note**...as we could possibly take a hit on the numbers, we may want to think about the implications of that from a vendor standpoint.
 - Jamie - We have no award nominations. We will have to send something out to membership addressing only this point. Can we do this sometime around mid-April?