

June 24, 2024

Present: Mark Nichols | VT; Joan Ehrlich | NVRC; Korey Singleton | GMU (*Chair*); Sarahbeth Dreis | SCHEV; Pearl Xie | VT; Mollie Kropp

Not Present: Jason Heron | VT (*Chair Elect*); Jamie Chandler | SVU; Brittany Dioszeghy | JMU; | FCPS; Stacy McBain | LCPS; Barbara Zunder | UVA (*Past Chair*)

Primary Agenda Items

- Welcome New Members?
 - Charlene Jones, Rappahannock CC (*College Navigator*)
 - Looking to bring the perspective of smaller institutions, like community colleges, which may lack resources (e.g., assistive technology)

- VHEAP **UnConference** Debrief
 - Thank you, Barb & Sarah!
 - General Feelings...
 - Likes?
 - *Mollie/Pearl/Sarahbeth* - Format lends itself to discussions that are not traditionally held at larger conferences.
 - Korey - Enjoyed having different institutions represented this time around.
 - Dislikes?
 - *Korey* – Not a dislike but a concern...UnConference format is not like a traditional conference. Concerned about sustaining interest from vendors going forward.
 - Number of Attendees:
 - *Korey* – Unsure; there were 60+ individuals registered, including vendors
 - Costs/Revenue:

Date	Vendor	Detail	Expense	Revenue
29-May	UVA Bookstore	Award Crystal Modern Flame	\$59.98	
7-May	UVA Printing	VHEAP Banner	\$120.00	
8-May	VA Catering	Breakfast, fruit, quiche, coffee, water	\$481.49	
10-May	Parking	Parking spaces for 100	\$100.00	
31-May	Roots	Lunch for 75	\$779.00	
30-May	Wegmans-Catering	70 cupcakes, cookies	\$238.00	
30-May	Wegmans	water bottles, Tea, Selzer, Chips, Nuts	\$198.94	
16-May	Amazon	sticky notes	\$14.95	
23-May	Amazon	name tags	\$42.00	
31-May	William & Mary	Registration - Attendees		\$2,650.00

31-May	William & Mary	Registration - Sponsors		\$2,250.00
31-May	William & Mary	Registration Fee	\$1,700.00	
			\$3,734.36	\$4,900.00
			TOTAL:	\$1,165.64

- Event Feedback:
 - [2024 UnConference Feedback](#)
- Subcommittee Updates
 - Captioning
 - Spent over \$300k in 2023. Q1 2024 (\$103k) is already outpacing Q1 2023 by about \$25k.
 - Kristin Roush (UVA) will be stepping in to take on the lead role of the committee. Lori Kressin (UVA) will be stepping down and retiring in August. Kristin will be arranging meetings with 3Play Media and Verbit over the next month to begin discussions as the 2nd year of the contracts come to an end.
 - Legislative & Governance
 - HB1355 has moved to the Senate’s Procurement Study committee. There are no additional updates at this time.
 - Reps from JMU and VCU have expressed an interest in participating on the committee going forward. We can revisit this discussion in the next VHEAP BOD meeting.
 - Sarahbeth and Joan provided feedback on their meetings with Steve Gordon, AUSA from the Eastern District of Virginia. Steve is waiting for approval on a Dear Colleague-style letter that would go out to upper admin folks across the Commonwealth on why they should care about the recent ADA Title II Updates. If the letter is not approved, there may be a role from AHEAD-in-Virginia and VHEAP to assist with a town-hall style setup.
 - If the letter is approved, they would still look to AHEAD-in-VA and VHEAP to facilitate peer-group discussions on these updates.
 - Accessible Docs & Braille
 - RFP proposals are due by the end of this month. We will probably start reviewing proposals sometime in July.
 - Reps from VCU have expressed an interest in participating on this committee.
 - Membership
 - Barb oversees this area. We will address in the next VHEAP BOD meeting.
 - SCHEV
 - SB21 is still under review. There are no additional updates at this time.
 - Awards
 - Jamie oversees this area. We will address in the next VHEAP BOD meeting.
 - New Subcommittees
 - There was significant interest in subcommittees focused on UDL, accommodations, training, and/or assistive technology. We should think about this as a potential area to explore further collaborations.
 - *Training*

- With respect to training, Mark mentioned that VT has a contract (~\$35k/yr) with IAAP for membership, access to certification training resources, etc. He mentioned that there may be an opportunity to work with IAAP on a state-wide effort to bring in more organizational partners.
- Korey mentioned discussions with WebAIM for access to their training resources. Their existing document remediation training resources are offered to individuals at a cost of \$125/yr. Large groups of 500 or more drops the costs down to ~\$50/person. This may be another potential option for discussion.
- Final Comments
 - Korey mentioned that this is his last official meeting at VHEAP Chair. He thanked everyone for their support in his time and looks forward to continuing to support VHEAP's efforts going forward.
 - Not sure about the next VHEAP meeting, but will follow up with Jason about setting up a schedule for the 2024-2025 year.