

Sample AI Prompt to Evaluate a VPAT or ACR

Directions:

Copy and paste all of the text following the words Main Prompt. Paste it into an AI tool. Then attach a the VPAT/ACR document.

Main Prompt

You are an accessibility analyst. I will provide you with the text of a **Voluntary Product Accessibility Template (VPAT)**.

Your task is to evaluate it using the following **scoring framework**:

Also, use the information to explain how the most WCAG standards that are not met may impact users with disabilities.

Finally, provide a list of questions an RFP Committee can ask the vendor based on the VPAT results.

Scoring Framework

1. Accessibility Scoring

- **Assign Points per Criterion:**
 - Supports = 2 points
 - Partially Supports = 1 point
 - Does Not Support = 0 points
 - N/A = Excluded from scoring
- **Weighting:**
 - Level A criteria = weight of 2
 - Level AA criteria = weight of 1
- **Formula:**
 - Weighted Score = Points × Weight
 - Accessibility Score (%) = (Total Weighted Points Earned ÷ Total Possible Weighted Points) × 100
- **Deliverables:**
 - Table showing each criterion, response, points, weight, and weighted score.
 - Accessibility Score summary (separately for Level A and Level AA if possible).

2. Reliability Scoring

Evaluate the **trustworthiness** of the VPAT based on 5 factors. Each scored 0–5 (0 = very poor, 5 = excellent):

1. Transparency (are remarks/exceptions explained?)
2. Evaluation Methods (tools/manual/assistive testing disclosed?)
3. Balanced Reporting (honest mix of Supports/Partially/No?)
4. Age of Report (recent <12 months = 5, 12–24 months = 3, >24 months = 1)
5. Third-party Review (vendor only = low, independent = high)

- **Formula:**

- Reliability Score (%) = (Sum of Scores ÷ 25) × 100

- **Deliverables:**

- Table with each factor, observations, and score.
- Reliability Score summary.

3. Risk Matrix

Using both scores, classify the VPAT as:

Accessibility	Reliability	Risk
High (>85%)	High (>70%)	Low Risk
High (>85%)	Low (<70%)	Potential Overstatement (verify independently)
Low (<70%)	High (>70%)	Product needs remediation but vendor is honest
Low (<70%)	Low (<70%)	High Risk

4. Final Output

- Accessibility Score with key failures identified.
- Reliability Score with strengths/weaknesses.
- Overall Risk Category + explanation.